



**GOVERNMENT OF GRENADA**

**OFFICE OF THE ATTORNEY GENERAL**

**MINISTRY OF LEGAL AFFAIRS, LABOUR & CONSUMER AFFAIRS**

**VACANCY NOTICE**

Applications are invited from suitably qualified persons for engagement as a Crown Counsel within the Office of the Attorney General, Ministry of Legal Affairs, Labour and Consumer Affairs St. George's, Grenada.

**JOB TITLE:** Crown Counsel

**REPORTS TO:** Solicitor General

**SUMMARY OF DUTIES AND RESPONSIBILITIES**

The successful incumbent will be responsible to:

- Draft pleadings, briefs and submissions for court on matters referred by the Solicitor General.
- Render opinions to Government Ministries, Departments and Agencies as assigned by the Attorney General or Solicitor General.
- Attend meetings at various Government Ministries, Departments, Statutory Bodies, and other non-Governmental agencies as directed by the Attorney General from, on issues which concern the Government.
- Attend meetings for matters connected with the functions of the Litigation Unit of the Attorney General's Chambers.
- Represent the Attorney General on contentious and non-contentious matters and appear before the Courts as assigned by the Solicitor General or appear in association with him or her or other Crown Counsel.
- Perform such other duties as may be assigned from time to time by the Attorney General or Solicitor General.

## **QUALIFICATIONS AND EXPERIENCE**

The position requires the incumbent to:

1. be eligible to be admitted to practice as an Attorney-at-law in Grenada
2. have A Bachelor of Laws Degree
3. possess a Legal Education Certificate

## **Skills, Knowledge and Abilities**

- A sound working knowledge of Public and Constitutional Law
- A working knowledge of and the ability to interpret legislation, Civil Service Rules and Regulations and Operating Procedures, Staff Orders, and Collective Bargaining Agreements
- A sound knowledge of the Civil Procedure Rules
- Good oral and written skills
- Strong advocacy skills
- Aptitude for and dedication to litigation work

## **REMUNERATION PACKAGE**

Salary will be commensurate with qualifications and experience.

## **APPLICATION PROCEDURE**

Applications, along with two written references and certified copies of documents pertaining to qualifications, should be addressed to:

Office of the Attorney General  
Ministry of Legal Affairs, Labour & Consumer Affairs  
3<sup>rd</sup> Floor Ministerial Complex  
Sir Eric Matthew Gairy Botanical Gardens  
St. George  
**GRENADA**

Applications may be submitted via email to [registry@legal.gov.gd](mailto:registry@legal.gov.gd), no later than **15th March 2024**.

Only the candidates with the -best qualifications and experience will be shortlisted for interview. Please note that applications are considered on a rolling basis and interviews held accordingly.